



Xavier Institute of Management and Informatics

An MBA and MCA Division of St. Xavier's College, Jaipur

A Christian Minority Jesuit Institution run by Jaipur Xavier Educational Association
Affiliated to Rajasthan Technical University, Kota & Approved by AICTE, New Delhi

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Ref: XIMI/ACAD/2026/3354

Date: 23.01.2026

NOTICE

MBA/MCA Batches- 2022-24 & 2023-25 Consolidated Marksheets & Degree Process

This is to inform the students of the **MBA/MCA Batches 2022-24 and 2023-25** who have cleared all their semester backlog papers must apply online for the consolidated marksheets through the RTU portal. The application must be submitted on or before **January 26, 2026**.

Only after this will they be eligible to receive their degree from RTU. Please share the receipt with **Ms Lakshmi Sharma** for further processing.

Kindly follow the steps below to apply for the consolidated marksheets:

Step 1: Visit <http://rtu.sumsraj.com/>

Step 2: Click on “Student Corner”

Step 3: Select “Application for Marksheets/Certificate”

After clicking Step 3, students must complete the registration process first; only then will they be able to log in.

Note:

Convocation by RTU Kota: 11.03.2026

Convocation by College: 11.04.2026 (tentative)

Director

Ref: XIMI/ACAD/2026/3355-3357

Copy forwarded to the following for information and necessary action.

1. Director, Office XIMI, Jaipur
2. All Staff, XIMI, Jaipur
3. Website Coordinator, XIMI, Jaipur