



Xavier Institute of Management and Informatics

An MBA and MCA Division of St. Xavier's College, Jaipur

A Christian Minority Jesuit Institution run by Jaipur Xavier Educational Association

Affiliated to Rajasthan Technical University, Kota & Approved by AICTE, New Delhi

Nevta-Mahapura Road, Jaipur-302029, Rajasthan



7300042736



info@ximi.ac.in



https://ximi.ac.in

Ref. No: XIMI/ACAD/2025/3246

Date: 10.12.2025

NOTICE

Placement Opportunity with Jaipur Rugs

This is to inform all students that Jaipur, is inviting applications from our Batch 2026 from MBA in Human Resource Management students for the role of Human Resource Associate.

Details:

Location:- Jaipur

Position: Human Resource Associate

Annual Package: 4 -5 LPA

Roles & Responsibilities:

- Assist in sourcing candidates and coordinating interviews.
- Support onboarding activities, documentation, and HR orientation.
- Maintain HR records, databases, and HRMS updates.
- Coordinate employee engagement activities, events, and surveys.
- Facilitate internal communication and help with HR-related queries.
- Support general HR operations and participation in HR projects.

Register on the link to apply: <https://forms.gle/JtHo34cTS35hZJMP6>

Last Date for Application: 11/12/2025

For further details, kindly contact:

Ms. Sonali Dubey, (sonalidubey@ximi.ac.in)

Director

Ref: XIMI/ACAD/2025/3247-3249

Copy forwarded to the following for information and necessary action.

1. Director, Office XIMI, Jaipur
2. All Staff, XIMI, Jaipur
3. Website Coordinator, XIMI, Jaipur