



# Xavier Institute of Management and Informatics

An MBA and MCA Division of St. Xavier's College, Jaipur

A Christian Minority Jesuit Institution run by Jaipur Xavier Educational Association

Affiliated to Rajasthan Technical University, Kota & Approved by AICTE, New Delhi

Nevta-Mahapura Road, Jaipur-302029, Rajasthan

7300042736 info@ximi.ac.in https://ximi.ac.in

Ref: XIMI/ACAD/2025/3204

Date: 01.12.2025

## NOTICE

This is to inform all students that a **Masterclass on IBM SkillsBuild**, in collaboration with **CSRBOX** and **XIMI**, will be conducted as per the details mentioned below. All students are encouraged to attend and benefit from this career-development session.

### Session Details:

**Topic:** IBM SkillsBuild Masterclass

**Date:** Tuesday, 2 December 2025

**Time:** 4:30 PM – 5:45 PM (IST)

**Mode:** Google Meet

**Joining Link:** <https://meet.google.com/ixy-nwwv-cgs>

### Session Agenda:

1. Introduction to IBM SkillsBuild Platform
2. Student onboarding & dashboard training
3. Job-readiness skills including:
  - Interview preparation
  - Workplace behaviour & etiquette
  - Team collaboration
  - Resume building
  - LinkedIn profile optimisation

**Session is mandatory for all students of MBA & MCA to join.**

### For further details contact:

Sonali Dubey

[placement@ximi.ac.in](mailto:placement@ximi.ac.in)

Director

Ref: XIMI/ACAD/2025/3205-3207

**Copy forwarded to the following for information and necessary action.**

1. Director, Office XIMI, Jaipur
2. All Staff, XIMI, Jaipur
3. Website Coordinator, XIMI, Jaipur