



Xavier Institute of Management and Informatics

An MBA and MCA Division of St. Xavier's College, Jaipur

A Christian Minority Jesuit Institution run by Jaipur Xavier Educational Association

Affiliated to Rajasthan Technical University, Kota & Approved by AICTE, New Delhi

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Date: 20.11.2025

Notice

2- Day Workshop On Mastering Data with Excel and Advanced Excel

This is to inform all the MBA SEM I & MCA Sem I students that the Department of MBA in Collaboration with Institution-Industry Cell and Institution Innovation Council of St. Xavier's College Jaipur, Xavier Institute of Management & Informatics is organizing a two-day workshop on **"Mastering Data with Excel and Advanced Excel"** on **21st & 22nd November 2025**, with the aim to equip students with skills to conduct detailed data analysis and interpretation for business decision-making. It shall focus on enabling students to apply Statistical techniques to real-world business scenarios and understand the outcomes.

This workshop is mandatory for all MBA Sem I and MCA Sem I students. For MBA students, 30 marks will be allotted towards attendance, as the workshop will cover hands-on practical components of the Data Analytics Lab (Subject M-110).

Details of which are given below:

Date of Sessions: Friday 21th November & Saturday 22nd November 2025

Timings of the Session: Friday 12:00 Noon to 2:00 PM
Saturday 10:00 AM to 12:00 Noon

Venue: Room No. 202

Kindly Note: Attendance is Mandatory as you shall get credits in your Practical Labs for participating in the workshop. Please carry your Laptops for better hands-on experience.

Workshop Coordinators:

Dr. Shikha Arora Bakshi- HOD , Dept. of MBA

Organizer

Dr Madhu Sharma, Director XIMI

Student Coordinators:

Palak Sharma MBA Sem I

Vansh Agarwal MBA Sem I

Director

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Copy forwarded to the following for information and necessary action.

1. Director, Office XIMI, Jaipur
2. All Staff, XIMI, Jaipur
3. Website Coordinator, XIMI, Jaipur